Assign a PF or CHITA

How to assign a Practice Facilitator (PF) or Clinical Health Information Technology Advisor (CHITA) to a Practice.

Overview:
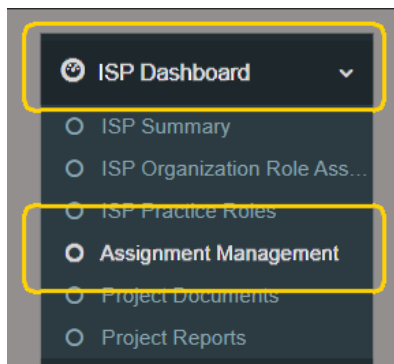
PTOs may need to update their PF and CHITA assignments in SPLIT. This can be completed by following the instructions below.
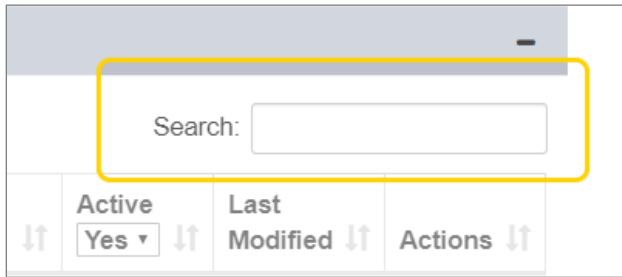
Instructions:

Navigate to the SPLIT Landing Page (https://split.practiceinnovationco.org) to login to SPLIT.

1) Select "(Project – ISP, SIM, etc.) Dashboard" from the column on the left
2) Click on "Assignment Management"

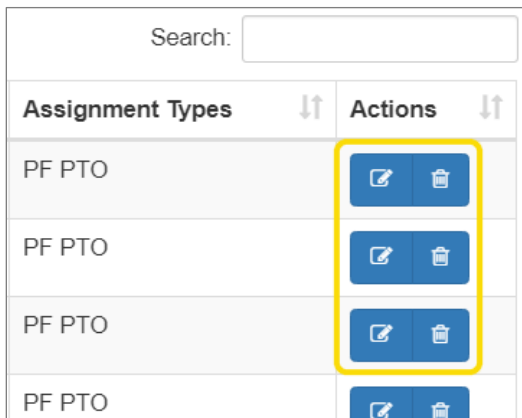3) Search practice name under either PF or CHITA Assignments

4) Click on the manage assignment tool ( ) in the Actions column
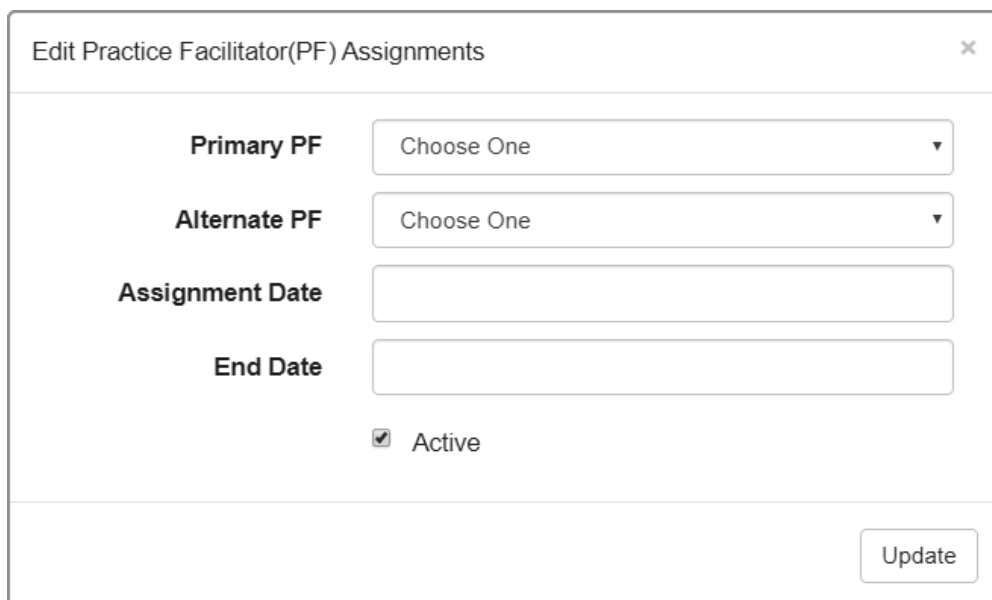
5) Enter the required fields in this section

6) Click on "Update"